

Present: Chris Sutton, Sue Gulliford, Ioan Jones, Rosie Jones,
Alexander Lindsay

Apologies: Julie Tomblin, Anne Mingins, Barbara King,
Therese Munro Warwick.

Business

The purpose of the meeting was to discuss when and under what circumstances we will reopen Preston Village Hall. Also, to outline steps that we will need to take to conform with GRCC guidelines, to remain Covid 19 safe.

Prior to the meeting **CS** had circulated electronic copies of the latest GRCC guidelines.

At the meeting we considered Appendix A, a checklist of items to be considered.

Prior to the meeting **AM** had received an enquiry re hire from a lady who runs a mother and baby group. She had also contacted the gentleman who runs the yoga group. **CS** had contacted Cathy Lynn to find out if the Art class want to return.

The general feeling was, that at present people quite happy with their current arrangements but would probably like to return if we ensured the hall was safe to use.

IJ felt he would not want to return to the art class before the end of September, and we decided that that was a good time to be ready to reopen.

Preparations to be made now.

AL and CS will meet on 27.08.2020 to complete the routine Health and Safety, Fire and Data Protection Risk Assessments in accordance with GRCC guidelines.

SG will prepare a list of cleaning materials we will need to purchase prior to reopening. She will also look at the formula for deciding how many people can safely socially distance at 2m, in the space we have. (Approx. 6 X 12 metres.)

CS will ask **TMW** to contact our cleaning company, to see what arrangements can be made to clean prior to reopening and at more frequent intervals, depending on level of use of the hall, than before lockdown. Previously the hall was cleaned once per calendar month.

CS will also ask **AM** where the Village Hall is currently advertised and how her contact details, for hall bookings are known.

IJ will make a contact form to be filled in by users of the hall, with dates and times.

