

**PRESTON PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON TUESDAY 10<sup>th</sup> May 2011, AT 7.00 PM IN THE VILLAGE HALL, PRESTON.**

**Present:** Councillors Chris Sutton, Rex Canton, Terry Hopegood, Scilla Chester Master, Regine Freyne, & Nick Price & District Councillor Clive Bennett.

**Presiding:** Councillor Chris Sutton

**Clerk:** Mrs Wendy Jennings

**1. Apologies and Reasons for Absence**

None

**2. Election of Chairman**

As retiring Chairman, Councillor Sutton took the Chair, and asked for nominations for the Chairman.

*Resolution 1/11 Councillor Nick Price proposed, Councillor Chester-Master seconded and the Council resolved that Councillor Sutton be elected as Chairman.*

**3. Election of Vice Chairman**

*Resolution 2/11 Councillor Sutton proposed, Councillor Hopegood seconded and the Council resolved that Councillor Chester-Master be elected as Vice Chairman.*

**4. Declaration of Office**

As all Councillors have been re-elected they were all asked to complete the following forms, as indicated by CDC Legal Department.

- Declaration of Acceptance of Office
- Code of Conduct
- Register of Members' Interests

As Councillor Mortimore has retired, we do need to find a replacement as soon as possible.

The following three District Councillors were elected for Water Park:

- Clive Bennett
- Esmond Jenkins
- Juliet Layton

As Juliet Layton is a new District Councillor details of our meetings will be emailed to her.

Declaration of count total for the Referendum was as follows:

The total number of ballot papers counted was	33,948
The number of votes cast in favour of YES was	9,462
The number of votes cast in favour of NO was	24,367

Signed

Chairman/Presiding Officer

Date .....

**5. Minutes of the meeting held on 3<sup>rd</sup> March 2011**

These were agreed and signed as a true record

**6. Matters Arising from the Minutes of meeting held on 3<sup>rd</sup> March 2011**

None

**7. Arising from the Annual Meeting**

None

**8. Reports from County and District Councillors**

District Councillor Bennett gave his report at the beginning of the meeting as he had three meetings this evening. He is on the Licencing Committee and he did emphasis how seriously they do take their responsibilities. He told us how a shop in Tetbury had had its licence revoked for selling alcohol to a minor. He discussed the rolling programme of housing in the CDC area with 50% now having to be built under the affordable housing schemes. Litter is still a problem in our area and it is down to dwindling resources. He also mentioned that CDC's level of precept will remain for the next four years. The Clerk has been able to ask Councillor Bennett on a number of occasions for clarification on planning matters over the last year.

**9. Questions from the Public**

None

**10. Village Hall**

**10.1 Outstanding Issues :** Cllr. Hopegood reported on the inspection of the kitchen with Steve Reynolds, the Builder. The problem with the stains on the kitchen worktop remains a mystery although there is a theory that the microwave when in use causes condensation. The worktop has now been cleaned.

**10.2 Management Committee report:** Cllr. Sutton reported more fund raising events are due to be arranged in the near future.

**10.3 Street Party:** The party on 29 April was a resounding success.

**11. Financial Report****11.1 Formal adoption of the Accounts for the year ending 31<sup>st</sup> March 2011**

**Resolution 1/11** The Chairman proposed and the Council resolved that the financial statements, as circulated by the Responsible Financial Officer, and as attached to these Minutes at pages 543, were an accurate reflection of the Council's financial position as at 31<sup>st</sup> March 2011.

**11.2 Current financial position**

**Resolution 2/11** The Chairman proposed and the Council resolved that the financial statements, as circulated by the Responsible Financial Officer were an accurate reflection of the Council's financial position as at 30<sup>th</sup> April 2011.

**11.3 To Approve bills for payments**

Signed

Chairman/Presiding Officer

Date .....

Broker Network (Insurance)	£335.12
W Jennings (Salary April)	£170.22
W Jennings (Salary May)	£176.28
GAPTC Annual Membership	£ 73.92
CAB - Grant	£ 25.00
Cotswold Volunteers - Grant	£ 25.00
Bibury (grass cutting for April)	£167.40
Clerk's Expenses	£ 22.69

**Resolution 3/11** The Chairman proposed and the Council resolved that the above amounts totalling £995.63 be paid

#### **11.4 Audit for the year ending 31<sup>st</sup> March 2011**

The Clerk has placed the Advertisement of the Annual Audit for year ending 31<sup>st</sup> March 2011 on the two notice boards in the village inviting anyone interested to telephone to make an appointment to view the accounts during the period Monday 11<sup>th</sup> April to Thursday 12<sup>th</sup> May. Iain Selkirk was due to audit the Accounts but unfortunately due to an accident has not been able to do so. The Clerk has asked Graham Merricks to audit our Accounts for this year. He audits other Parish Council accounts in the local area and is qualified to do so.

**Resolution 4/11** The Chairman proposed and the Council resolved that we appoint Graham Merricks to audit the accounts in these circumstances.

**Resolution 5/11** The Chairman proposed and the Council resolved that Section 1 and Section 2 of the Annual return as required by the external auditor be agreed and signed.

#### **11.5 Asset Register**

The Asset Register was reviewed and agreed.

**Resolution 6/11** The Chairman proposed and the Council resolved to adopt the revised Asset Register.

#### **11.6 Allocation of reserves**

Resolution 7/11 The Chairman proposed and the Council resolved that the reserves be allocated as shown on page 543 of these minutes.

### **12. Planning**

**12.1 Pedestrian bridge** : The Parish Council has been invited to attend a meeting with GCC at Love Lane, Cirencester to update everyone on the issues of Traffic Management and construction method on 19 May. Terry, Rex and Chris have indicated they would like to attend.

#### **12.2 Applications**

<b>Application : 11/01324/FUL</b>	Proposal: Erection of two storey side Location: 2 Norcote Cottages, Norcote, Cirencester, GL7 5PH No objections
<b>Application: 11/01552/FUL</b>	Proposal: Retrospective application for resurfacing of

Signed

Chairman/Presiding Officer

Date .....

	<p>customer car park (Part only) including installation of surface water drainage system.</p> <p>Location: Kings Meadow Tesco Store, Cricklade Road, Cirencester, Gloucestershire GL7 1NP</p>
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### 12.3 Planning Decisions

<p><b>Application: 11/00006/FUL</b></p>	<p>Proposal: Field shelter and tractor shed to replace existing field shelter</p> <p>Location: Siddington Mill, South Cerney Road, Siddington, Cirencester</p> <p>Decision: Permit</p> <p>Date: 21 March 2011</p>
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### 13. Highways :

**13.1 Village Map:** A member of the public would like a map of where houses are situated in the village, at the entrance to the village. She lives in the centre of the street and has numerous people knocking on her door asking for directions. It was suggested we put a map on the notice board. It was then suggested we replace the existing notice boards as they are in need of refurbishment. Cllr Hopegood kindly agreed to investigate costs, materials, and to confirm one of the boards is situated in the Conservation area. Once details are known, they can be worked into the budget for the next financial year.

### 14. Playing Field

RoSPA has advised that the Playground inspection would take place in April. We have since received a satisfactory report.

### 15. Footpaths

The Clerk had asked Mike Barton from the Public Rights of Way team at GCC if there had been any further news on the footpath across the Kingshill site. He said that the footpath is likely to remain closed until the building work is completed. A large number of willow trees have been planted in the Country Park.

### 16. No 2 Kingsway

Cllr Canton stated that the garden area at 2 Kingsway was unsightly after the building work carried out there. It was suggested we contact the Legal Department at CDC to ascertain if we have any power to authorise the owners to make good.

### 17. Date, Time and Place of next meeting

Thursday 7<sup>th</sup> July 2011 at 7.00 pm in the Village Hall.

The meeting closed at 8.55 pm.

Signed

Chairman/Presiding Officer

Date .....