

PRESTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY, 9 MAY 2013

PRESENT: Cllr Mrs C Sutton (Chairman), Cllr Mrs S Cameron, Cllr R Canton, Cllr Mrs P Chester-Master (Vice Chairman), Cllr N Price, Cllr Mrs J Tomblin, Cllr Mrs J Layton (District) and Mrs C Braidwood (Clerk)

**1. Election of Chairman
RESOLUTION 10/13**

Cllr Mrs C Sutton was unanimously elected to hold office until the Annual Council Meeting 2014 and signed her Acceptance of Office

**2. Election of Vice Chairman
RESOLUTION 11/13**

Proposed by Cllr Mrs C Sutton and Seconded by Cllr Mrs R Freyne, Cllr Mrs J Tomblin was unanimously elected to hold office until the Annual Council Meeting 2014

3. Apologies and Reasons for Absence
None

4. Declarations of Interest and Update Register of Members' Interests (as required)
None

**5. Acceptance and signing of Minutes of Meeting held on Thursday, 7 March 2013
RESOLUTION 12/13**

It was unanimously agreed that the Minutes were a true and accurate record of the previous meeting and were signed by the Chairman.

6. Matters Arising from the Minutes

- **Village Telephone Kiosk**

Action: No progress has yet been made and deferred to the next meeting.

- **Cycle Way from Preston to Kingshill School**

It would appear that the Football Stadium has refused to release land for a cycle / foot path. Members regretted the absence of a safe off road route to the Kingshill School site and agreed to investigate how one might be achieved. It was agreed that the Clerk should contact Sustrans for advice and Cllr Mrs Layton also agreed to help.

Action:

- **Rectory Hedge**

It was noted that the hedge has now been cut back.

- **Village Litter Pick**

It was agreed to postpone this until Spring and to include it on the January agenda. In the meantime, it was agreed to advise CDC of fly tipping in the layby on Kingshill Lane and on the layby on Witpitt Lane.

Action:

- **Black Bin for the Allotments**

The Clerk confirmed that CDC only provide black bins for households and Cllr Mrs Chester-Master advised that a bin has been donated and is being fitted to the fence.

7. Village Affairs

Content of Village Newsletter and Discounted Rate for Local Advertisers

It was agreed that Interlink, the full Schedule of Church services, could be posted on the website and only the Preston and Siddington Church information published in the Newsletter. This would reduce printing costs of the Newsletter, however, Cllr Mrs Freyne would consult Mrs Warren, the editor. It was further agreed that there should be no discounted rates for local advertisements.

The Clerk was asked to change the code on the noticeboard locks to prevent

Action: unauthorised access.

8. **To Receive Reports from County and District Councillors**
Reports where given at the previous meeting.
9. **To Receive Questions from the Public**
None
10. **Playing Field – To Receive Update – Cllr R Canton**
Cllr Canton said that it is good to see a group of 15 or so making use of the field for football practise.
Installation of Toddler Swing
It was confirmed that the new swing seat has been installed.
Annual Safety Report
Cllr Canton advised that he has repaired the woodwork on the slide which was rotten but there is no guard rail on the slide as required by the safety report. It was noted that the equipment is very old and Cllr Canton explained that it is not worth maintaining if it is to be replaced. It was agreed that Councillors would ask local families with young children what they would like to see.
Cllr Price drew attention to the area behind the top goal where weeds and overgrowth are encroaching on the playing field. Cllr Mrs Chester- Master agreed to look at the problem.
11. **Village Hall**
- Management Committee Report
No activity to report.
 - Update on Grant Application
Waiting for a response from Cotswold Conservation Board.
12. **Finance**
- 12.1 **Budget Report and Bank Reconciliation for Year Ending 31 March 2013 – Attached**
Noted and the Clerk was requested to provide a break down of the difference in payments.
- 12.2 **Audit Return for Year Ending 31 March 2012 – Attached**
RESOLUTION 13/13
The internal auditor's report was noted. It was RESOLVED to approve the Governance Statement and the Audit Return signed by the Chairman and the Clerk / RFO.
- 12.3 **Bills for Payment**
RESOLUTION 14/13
- | | | |
|---|---------|--------------|
| • Glasdon – Grit / Salt bin | £169.26 | Paid by BACS |
| • Wicksteed – Toddler Swing Seat | £183.97 | Paid by BACS |
| • Bibury Landscape – Grasscutting April | £117.50 | |
| • ROSPA – Play Area Check | £ 78.00 | |
| • J-Bookkeepers – Internal Audit | £70.00 | |
- 12.4 **Insurance Renewal**
RESOLUTION 15/13
It was agreed to take up the quotation for insurance from Zurich for 3 years.
13. **Planning**
- 13.1 **New Planning Applications**
None
- 13.2 **Planning Applications Responded to Since Last Meeting**
12/05663/FUL Vygon (Uk) Ltd, Bridge Road, Cirencester, Gloucestershire, GL7 1PT
Full Application for Variation of conditions
No Objections
13/00799/FUL Vygon (Uk) Ltd, Bridge Road, Cirencester, Gloucestershire, GL7 1PT
Construction of Class A5 Take-Away Unit
No Objections
- 13.3 **Planning Decisions Received**
13/00605/FUL 1 Kingsway, Preston, Cirencester, Gloucestershire, GL7 5XA
Erection of single storey front extension

Permitted 18 March 2013

13.4 CDC - Call for sites with potential housing, employment, retail or other commercial uses

It was noted that this information is required for the Local Plan but the Council has no comments to make at this time.

13.5 Feedback on Planning Training at Cirencester Town Council

Cllr Mrs Tomblin and Cllr Mrs Cameron had attended the two training sessions. They reported they were advised to put forward the Parishes comments on the Local Plan and that planning policies should be cited when responding to planning applications.

Action: Clerk to circulate planning information leaflets.

14. Website - To Receive Update

It was agreed that Minutes should be posted to the website in draft form once they have been approved by the Chairman to eliminate the delay of waiting until they are agreed by the Council.

Action:

15. Correspondence

- **Correspondence Information Sheets – March and April**

Circulated and noted.

- **RIAT – Invitation to Briefing – 29 May 2013**

No one is available to attend.

- **Invitation to 60th Anniversary Service of Queen's Coronation at Gloucester Cathedral**

Cllr Mrs Sutton and Cllr Mrs Chester-Master to attend.

16. Any Other Business

Coaches in the Village

It has been noted that the yard at the north of the Village on Witpits Lane is being used for overnight coach parking resulting in coaches being driven through the Village early in the morning. The Clerk was asked to check that the site has the

Action: relevant permissions.

Grasscutting at the Entrance to the Village

The Clerk was asked to write to Mr T Herbert thanking him for his work in cutting the grass.

Action:

17. Date and Time of Next Meeting – Parish Council Meeting

Thursday, 4 July 2012 at 7.00 pm in the Village Hall

There being no further business the meeting closed at 9.00 pm