

Information available from Preston Parish Council under the model publication scheme

Information published	How the information can be obtained	Cost
<p>Class1 - Who we are and what we do</p> <p>Names and contact details of Councillors Names and Office contact details of staff Location of Parish Council Office</p>	<p>Website Available in hard copy from the Parish Clerk</p>	<p>Free of Charge See below</p>
<p>Class 2 – What we spend and how we spend it</p> <p>Financial information relating to projected and actual income and expenditure. Annual return form and report by auditor Finalised budget Precept Financial Standing Orders and Regulations Grants given and received</p>	<p>Website Available in hard copy from the Parish Clerk</p>	<p>Free of Charge See below</p>
<p>Class 3 – What our priorities are and how we are doing</p>	<p>Website</p>	<p>Free of charge</p>
<p>Class 4 – How we make decisions</p> <p>Schedule of meetings (Council meetings and Annual Town Meeting) Agendas of meetings (Council meetings and Annual Town Meeting) Minutes of meetings (Council, Committee and Sub-Committee meetings; Annual Town Meeting – excluding information that is confidential to the meeting) Responses to planning applications</p>	<p>Website Available in hard copy from the Parish Clerk</p>	<p>Free of Charge See below</p>
<p>Class 5 – Our policies and procedures</p> <p>Policies and procedures for the conduct of council business including: Procedural standing orders Code of Conduct Schedule of charges (for the publication of information)</p>	<p>Website Available in hard copy from the Parish Clerk</p>	<p>Free of Charge See below</p>

<p>Class 6 – Lists and Registers</p> <p>Currently maintained lists and registers only: Assets Register Register of members' interests* Register of gifts and hospitality</p>	<p>Website Available in hard copy from the Parish Clerk *Also available on Cotswold District Council website http://www.cotswold.gov.uk</p>	<p>Free See below</p>
<p>Class 7 – The services we offer</p> <p>(Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses) Dog waste bins, Playing Field and Play equipment</p>	<p>Website</p>	<p>Free of Charge</p>

Contact details:

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SCHEDULE OF CHARGES

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying @ 15 p per sheet (black & white)	Actual cost and staff cost
	Photocopying @ 20 p per sheet (colour)	Actual cost and staff cost
	Postage	Actual cost of Royal Mail standard 1 st class
Statutory Fee		In accordance with the current legislation