Preston Parish Council Monthly Report

02 March 2017

ANNUAL BUDGET	Budget	Paid	Remains
Salary	3,011	3,097	-86
Expenses: Postage, Telephone, Stationery. Photocopying	20	48	-28
Total staff costs	**3,031**	**3,144**	**-113**
Play Area Gen Maintenance	100	225	-125
Grasscutting	1,000	840	160
Total Playing Field costs	**1,100**	**1,065**	**35**
GAPTC Membership & Training	280	110	170
Insurance & Audit	400	488	-88
Newsletter	300	225	75
Total administration costs	**980**	**822**	**158**
Churchyard grasscutting	600	-	600
Donations/grants	100	100	-
Village Design Statement	500		500
Village Hall / Community Notice Board	1,000	1,052	-52
Village & Verge Maintenance	600	1,172	-572
Total Village Maintenance costs	**2,800**	**2,324**	**476**
EXPENDITURE SUB-TOTAL	**7,911**	**7,356**	**555**

RESERVES			
Play Area Refurbishment	8,803	8,803	-
General Contingency	6,000	2,617	3,383
Village Hall Sinking Fund	3,200		3,200
Held in Reserve to replay PWLB	25,300	4,414	20,886
TOTAL EXPENDITURE	**43,303**	**15,834**	**27,469**

RECEIPTS	Budget	Received To Date	
Precept incl Support Grant	10,302	10,302	
Interest	10	13	
Play Area Grants	5,803	5,803	
Other Grants (Transparency Fund)	757	757	109
Highways - Verge Cutting	96		
VAT to be Reclaimed	3,814	3,086	
	20,782	**19,962**	

BANK RECONCILIATION			
CARRIED FORWARD AT 1 APRIL 2016			
Treasurers A/C		418.01	
Bus Instant Access		30,580.02	
		30,998.03	
Plus Receipts to Date			20,035.53
Less Payments			23,681.53
CURRENT BALANCE AT THE BANK			**27,352.03**

Payments for approval	Amount
Clerk's Expenses	10.17
Andrea Pellegram Ltd	700.00
	710.17

PRESTON PARISH COUNCIL - CASH BOOK 2016 / 2017

Details						Receipts				Payments											
Date	Unique Ref No	Description	Payment Method	Receipt	Payment	Precept	Interest	Other	VAT	Salaries	Administration	Play Area	Playing Field Maintenance	Membership & Training	Insurance & Audit	Village Newsletter	Churchyard Grasscutting	Village Maintenance & Improvements	Donations	Village Hall	Reserves
		Bal b/fwd		30,998.03																	
6-Apr	P1	GAPTC - Membership	BACS		81.53									81.53							
6-Apr	P2	Sovereign Design - Play Area	BACS		10,962.70				1,827.12			9,135.58									
6-Apr	P3	Busy Fingers - Printing	BACS		26.62				4.44							22.18					
11-Apr	R1	GAPTC - Transparency Grant		757.31				757.31													
11-Apr	R2	Interest		1.29			1.29														
11-Apr	P4	C Braidwood - Clerk's Salary & Exper	BACS		200.89					200.89											
11-Apr	P5	HMRC - PAYE	BACS		50.00					50.00											
11-Apr	P6	Fees			0.61						0.61										
21-Apr	R3	CDC Precept		7,728.00		7,728.00															
28-Apr	R4	CDC Community Fund Grant		2,802.87				2,802.87													
6-May	R5	GCC - Children's Active Grant		3,000.00				3,000.00													
9-May	P7	C Braidwood - Clerk's Salary & Exper	BACS		222.53				3.32	200.69	1.89							16.63			
9-May	P8	HMRC - PAYE	BACS		50.20					50.20											
11-May	P9	Public Works Loan Board	DD		2,212.70																2,212.70
16-May	P10	Judy Smith - Internal Audit	BACS		90.00										90.00						
16-May	P11	Busy Fingers - Printing	BACS		29.11				4.85							24.26					
16-May	P12	Bibury Landscaping	BACS		360.00				60.00				168.00					132.00			
16-May	P13	Playsafety Ltd	BACS		270.00				45.00			225.00									
9-May	R6	Interest		0.77			0.77														
2-Jun	P14	Zurich -Inurance	BACS		297.50										297.50						
2-Jun	P15	Amazon - Tea Urn for Village Hall	BACS		73.99															73.99	
6-Jun	P16	Busy Fingers - Printing	BACS		48.58				8.10		15.00					25.48					
12-May	P17	Citizens Advice Bureau	488		50.00														50.00		
12-May	P18	Gloucestershire Archives	491		50.00														50.00		
7-Jun	R7	VAT Refund		3,085.99				3,085.99													
20-Jun	P19	C Braidwood - Clerk's Salary & Exper	BACS		202.60					202.60											
20-Jun	P20	HMRC - PAYE	BACS		50.80					50.80											
9-Jun	R8	Interest		1.27			1.27														
16-Jun	P21	Leszek Zelazinski - N/Board Header	BACS		170.00													170.00			
10-Jul	P22	Busy Fingers - Printing	BACS		27.26				4.54							22.72					
10-Jul	P23	Cllr Mrs J Tomblin - Picnic	490		20.87				2.48									18.39			
10-Jul	P24	Bibury Landscaping	BACS		480.00				80.00				224.00					176.00			
11-Jul	R9	Interest		1.43			1.43														
11-Jul	P25	C Braidwood - Clerk's Salary & Exper	BACS		211.17					211.17											
11-Jul	P26	HMRC - PAYE	BACS		50.80					50.80											
15-Aug	P27	Busy Fingers - Printing	BACS		30.62				5.10							25.52					
15-Aug	P28	HMRC - PAYE	BACS		50.60					50.60											
15-Aug	P29	C Braidwood - Clerk's Salary & Exper	BACS		202.80					202.80											
27-Aug	P30	Kendrick & Spalding	BACS		1,037.52				172.92									864.60			
26-Aug	R10	Interest		1.26			1.26														
7-Sep	P31	Bibury Landscaping	BACS		480.00				80.00				224.00					176.00			
7-Sep	P32	PlusNet - Broadband	BACS		82.19				13.70												68.49
7-Sep	R10	Interest		1.32			1.32														
12-Sep	P33	C Braidwood - Clerk's Salary & Exper	BACS		222.30					222.30											
22-Sep	R11	CDC Precept		2,574.00		2,574.00															
28-Sep	R12	Preston Village Hall - Urn		73.99				73.99													
11-Oct	P34	C Braidwood - Clerk's Salary & Exper	BACS		222.30					222.30											
11-Oct	P35	HMRC - PAYE	BACS		111.20					111.20											
10-Oct	R13	Interest		1.27			1.27														
7-Nov	P36	C Braidwood - Clerk's Salary & Exper	BACS		287.88					277.90								5.99		3.99	
7-Nov	P37	Bibury Landscaping	BACS		1,094.40				182.40				224.00					688.00			
7-Nov	P38	Grant Thornton	BACS		120.00				20.00						100.00						
7-Nov	P39	Busy Fingers - Printing	BACS		100.58				16.76		30.00					53.82					
9-Nov	R14	Interest		1.29			1.29														

Date	Unique Ref No	Description	Payment Method	Receipt	Payment	Precept	Interest	Other	VAT	Salaries	Administration	Play Area	Playing Field Maintenance	Membership & Training	Insurance & Audit	Village Newsletter	Churchyard Grasscutting	Village Maintenance & Improvements	Donations	Village Hall	Reserves
11-Nov	P40	Public Works Loan Board	DD		2,212.70															2,212.70	
1-Dec	P41	Plusnet – Broadband	DD		15.70				2.62												13.08
12-Dec	P42	C Braidwood - Clerk's Salary & Exper	BACS		256.90					256.90											
12-Dec	P43	Busy Fingers – Printing	BACS		30.10				5.02							25.08					
9-Dec	R15	Interest		1.15			1.15														
4-Jan	P45	Plusnet – Broadband	DD		16.20				2.70												13.50
4-Jan	P44	Busy Fingers – Printing	BACS		31.68				5.28							26.40					
11-Jan	P46	C Braidwood - Clerk's Salary & Exper	BACS		478.70					478.70											
31-Jan	P47	Plusnet – Broadband	DD		16.20				2.70												13.50
21-Feb	P48	C Braidwood - Clerk's Salary & Exper	BACS		256.90					256.90											
21-Feb	P49	Parish On-Line	BACS		33.60				5.60					28.00							
9-Jan	R16	Interest		1.17			1.17														
9-Feb	R17	Interest		1.15			1.15														
		Sub totals		**20,035.53**	**23,681.53**	**10,302.00**	**13.37**	**9,720.16**	**2,554.65**	**3,096.75**	**47.50**	**9,360.58**	**840.00**	**109.53**	**487.50**	**225.46**	**0.00**	**2,247.61**	**100.00**	**2,290.68**	**2,321.27**
			Payment			**Receipts**				**Payments**											
Date		**Description**	**Method**	**Receipt**	**Payment**	**Precept**	**Interest**	**Other**	**VAT**	**Salaries**	**Clerk's Exp**	**Play Area**	**Playing Field Mantainance**	**Membership & Training**	**Insurance & Audit**	**Village Newsletter**	**Churchyard Grasscutting**	**Village Maintenance**	**Donations**	**Village Hall**	**Reserves**
		Totals				**CLOSING BALANCES:**		Business 30 Day Notice			27,100.70										
		Bal b/fwd		**30,998.03**				Treasurer Account			251.33										
		Plus Receipts		**20,035.53**							27,352.03										
		Less Payments		**23,681.53**				**Less Unpresented Payments (Bold)**													
											27,352.03			-							
		Bal c/fwd		**27,352.03**				Plus Unpresented Receipts													
								Closing Balance			**27,352.03**										