



# PRESTON PARISH COUNCIL

## MINUTES OF THE STEERING GROUP MEETING

held on Thursday, 14 September at 7pm at The Pigeon House

**In Attendance:** Tony Warren (Chairman), Regine Freyne, Sue Cameron, Julie Tomblin  
**Also:** Dr Andrea Pellegram (Consultant) and Caroline Braidwood (Parish Clerk)

- 1. Apologies and Reasons for Absence** **Actions**  
Alan Stone, Anne Mingins and John Beadle
  
- 2. Declarations of Interests** **JB & AS**  
**Completion of Forms**  
Deferred to next meeting.  
**Items on the Agenda**  
None.
  
- 3. To Approve Minutes from the last meeting held on 24 July 2017**  
The Minutes were approved as a true and accurate record and signed by the Chairman.
  
- 4. Matters Arising**  
**Communications and Engagement Strategy (Attached)**  
The Strategy was adopted after adding the use of email as a method of communication. It was also agreed to consider Mail Chimp for Consultations and noted that Mrs Anne Smith is now Secretary to the Parochial Church Council.
  
- 5. Preston Design Statement**  
The Chairman’s summary (attached) of the final results and ranked responses was noted and it was agreed that this would be useful as an introduction at consultation event and for reference when writing the Plan.
  
- 6. Evidence and On-Line Data**  
<http://www.rsonline.org.uk/community-planning-pages/neighbourhood-planning-in-cotswold>  
<https://historicengland.org.uk/listing/the-list/> Listed Buildings  
<http://www.natureonthemap.naturalengland.org.uk/MagicMap.aspx>  
Protected Species  
<https://flood-map-for-planning.service.gov.uk/> Flood  
<http://environment.data.gov.uk/catchment-planning/> River Catchment  
<https://www.ons.gov.uk/census/2011census> Census  
<http://commute.datashine.org.uk/#mode=allflows&direction=both&msoa=undefined&zoom=12&lon=-0.1500&lat=51.5200> Journey to Work

OCSI - Local Insight Profile - It was noted that this relates to another Preston in Gloucestershire and not this Village

## 7. First Public Consultation - 26 September 2017

### Action plan for canvassing villagers

- Hand deliver flyers and speak to those residents who are at home. **All**
- Specifically ask parents to bring children.
- Village Farm businesses will be visited during working hours - Dot Warren **DW**
- The north end of the Village from Church Farm - Regine Freyne **RF**
- From Foxleaze to Wychwood - Sue Cameron **SC**
- West end of the Village including Fortey Farm - Julie Tomblin **JT**
- Preston Mill Area - Other side of A419 Toll Bar - Tony Warren **TW**
- Norcote, Cherry Tree Lane and top of Kingshill Lane - Caroline Braidwood **CB**
- It was noted that the event has already been advertised in the Village Newsletter two months running and on the Village noticeboards and website. **CB**
- Landowners and Statutory Consultees have been invited by email or post.
- Outlying areas such as St Augustine's and Ermin Farm would be covered by email and/or post. **CB**

### Outline Agenda/Discussion Plan for meeting

- It was acknowledged that the event needs to be well organised in order to get as much out of it as possible and achieve priorities and a Vision.
- Use SWOT analysis
- It is hoped that enough people will attend to make further event unnecessary.
- Important to assess that all sectors of the community are represented at the meeting - young and old
- Julie Tomblin has compiled a list of children in the Village = 21 under 18's
- Summary and History of the Village can be taken from the Design Statement
- May require a survey depending on whether additional information is required.
- Opportunity to have more detailed plans about Preston so that all future developments will have to refer to this document.

Meeting Format:

Introduction and summary - Tony Warren (Chairman)

SWOT - Andrea Pellegram

Develop Vision - 13 year horizon 2018 - 2031

Andrea Pellegram to write up report for agreement by the Steering Group at the next meeting. **AP**

## 8. Any Other Business

None

## 9. Next Meeting - 19 October 2017 at 7pm at The Pigeon House

Meeting to be Chaired by Julie Tomblin as Tony Warren is unavailable.

**Meeting closed at 20.00**