

MINUTES OF THE STEERING GROUP MEETING

held on Thursday, 2 May 2019 at 7pm at

The Pigeon House

In Attendance: Tony Warren (Chairman), Anne Mingins, Alan Stone, Julie Tomblin, Sue Cameron, Dr Andrea Pellegram (Consultant) and Caroline Braidwood (Parish Clerk)

1. Apologies and Reasons for Absence

Regine Freyne (Personal)

2. Declarations of Interests

Amendments to any Forms Already Filed - None

Items on the Agenda - None

3. To Approve Minutes from the last meeting held on 20 September 2018

The Minutes were approved as a true and accurate record and signed by the Chairman

4. Matters Arising

None

5. Finance Report (Attached)

The Clerk advised that £4227.93 remained unspent from the Locality Grant. The end of the financial year report had been filed and confirmation received that "unspent funds" could be retained "until you have completed the activity for which they were approved, or the Neighbourhood Plan/Order is complete or the end of the programme 31/03/2022.

6. Portus & Whitton Green Gap Policy

General comments:

- Old Parish boundary had been used
- Could be stronger emphasis on historic / listed buildings
- Did not discuss the village itself - infill, agricultural diversification
- Village Farm had not been expanded - only diversification of use
- Not many photographs of the village itself showing character
- States on P22 that the planning application for Kingshill Lane was not successful whereas it had been withdrawn
- P. 19 indicates that the A417 By-pass is in a cutting whereas most of the road is behind an embankment which was intended to protect the village from noise.

However, it was agreed that overall the document is good, justifies the Green Gap and highlights that the character of the village should be protected in line with the AONB.

It was agreed that :

- everyone should send their comments to the Clerk to co-ordinate

- AP would re-work the NDP
- Set up a meeting with Portus & Whitton to discuss comments.
- Arrange with CDC to make a delayed response to recent planning application at Forty Farm - New evidence from professional landscape architect which is material to the decision.
- The new Policy with comments should be made available to the Annual Village (Parish) meeting on 9 May for discussion.

7. Any Other Business

As John Beadle had not attended a meeting of the Steering Group for some time due to work pressures, the Clerk was instructed to contact him thanking him for volunteering to join the Group, his input at the beginning of the process and releasing him from further obligation.

8. Date of Next Meeting

To be confirmed.

The meeting closed at 7.45 pm